



Student Name: _____

If Youth:

Date of Birth: _____ Name of Guardian: _____

Address: _____

City: _____ State: _____ Zip: _____

Provide at least two phone numbers below.

Home: _____ Cell: _____ Work: _____

Email (please write clearly): _____

SSVA Member _____ Non-member _____

Class # & Title: _____

Dates & Time of Class: _____ Price: _____

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Payment is due at the time of registration. Enclose a check or money order made payable to SSVA, or include your credit card information.

Check enclosed _____ Hand-Delivered _____

Discover _____ Visa _____ Mastercard _____ Card# _____

Name on Card: _____ Expiration: _____ 3-Digit V-#: _____

Billing address, if different from above: _____

City: _____ State: _____ Zip: _____

Mail to Sawtooth School for Visual Art: 251 N. Spruce St., Winston-Salem, NC 27101
You may also register online at www.sawtooth.org or by phone with a credit card
(336-723-7395).

POLICIES

REFUND POLICY

Registration fees are refundable up until 14 days prior to the start date of the class, less a \$20 accounting fee. **Refunds cannot be made after this deadline.**

To withdraw from a class and request a refund, advise the Sawtooth Registrar by email at registrar@sawtooth.org 14 days or more before the class start date. Failure to attend sessions and/or verbal notification alone will not be considered as an official notice of withdrawal.

CREDIT POLICY

Students who notify the Sawtooth Registrar of withdrawal 14 days or more before the class start date may choose a credit for the full amount of the class in lieu of a refund. Credits must be used within 1 year of the original class start date, and cannot be redeemed for cash. Credits can be transferred to another student by notifying the Sawtooth Registrar at registrar@sawtooth.org.

CANCELLATION

Sawtooth reserves the right to cancel, combine, or reschedule classes to adjust for enrollment, and to change class instructors when necessary. If Sawtooth cancels a class for any reason, each registered participant will be informed as soon as possible and will be extended the opportunity to transfer to another class. Any participant who elects not to transfer may choose between a full refund or a credit in the same amount. Please note that credits must be used within 1 year of the original class start date, and cannot be redeemed for cash.

INCLEMENT WEATHER

Please call 336-723-7395 or check the front page of the website if you have any concerns regarding class cancellations due to weather.

PHOTO RELEASE

Sawtooth School for Visual Art will occasionally document classes and student work using photography and video for promotional purposes only. If you do not wish to be photographed nor want your child to be photographed, please notify the school in writing.